

Culberson County/Town of Van Horn EMERGENCY OPERATIONS PLAN



Emergency Support Function 1 Transportation

COORDINATING AGENCY: Culberson County

SUPPORTING AGENCIES:

CCAISD

Approval and Implementation

Date	Signed by	Signature
10/22/2024	County Judge, Carlos G. Urias	
10/21/2024	EMC, Cody L. Davis	

NOTE: The signature(s) will be based upon local administrative practices. Typically, the individual having primary responsibility for this emergency support function signs in the first block and the second signature block is used by the Emergency Management Coordinator, Mayor, or County Judge. Alternatively, each department head assigned tasks within the support function may sign.

Filed this 12nd day of
October A.D. 2024
at 1:30 o'clock P.M.

Tina Urias
County Clerk
By  Deputy

Record of Changes to ESF 1

This page is used to date and describe changes to this document, followed by the initials of the person who made the change.

Use this table to record the following information:

- Change number, in sequence, beginning with 1
- Date change was made to the document
- Description of change and rationale if applicable
- Initials of person who made the change

Number	Date	Description	Name/Initial
1	2024-Jun-17	Transition to ESF	

doc. revision 04/06/2023

INTRODUCTION

- A. ESF #1 – Transportation addresses the following concerns regarding the continuity and provision of transportation within Culberson County/Town of Van Horn in the event of emergency:
 - a. Assessing damage to, restoring, and maintaining air, land, and water transportation routes during incidents in coordination with governmental and private organizations.
 - b. Support of transportation of personnel, materials, goods, and services to and from the emergency sites.
 - c. Supporting evacuation and reentry operations for threatened areas.
 - d. This function is primarily concerned with the transportation infrastructure. The ESF having to do with the literal transport of persons, goods, materials, and services to and from evacuated areas is Emergency Support Function #6 – Mass Care.

- B. This document applies to Culberson County/Town of Van Horn and all jurisdictions signatory to the basic plan. Whenever this support function indicates a city/county official or office, the support function also refers to the corresponding municipal official or office.

- C. Respective primary and support agencies are responsible for the dissemination of information that may be of value to other ESF representatives. This information sharing contributes to the response and recovery during an incident of any type.

Purpose

A. Function

This ESF outlines our concept of operations and organizational arrangements for transportation of people, supplies, and materials during emergencies, assigns responsibilities for various transportation tasks, and outlines related administrative requirements.

B. Goal

Provide Culberson County/Town of Van Horn with a mechanism to manage transportation operations during a disaster or event.

C. Objectives

- a. Provide operational guidance for entities that assist in local and regional transportation response.
- b. Provide information to decision makers about transportation procedures, capabilities and resources.
- c. Describe roles, responsibilities and actions that ensure transportation resource availability during incident response.
- d. Describe local and regional transportation accessibility and redundancy.

Explanation of Terms

This section defines terms and acronyms used in this document.

Acronyms

MHE Materials Handling Equipment

Situations and Assumptions

A. Situation

1. In an incident the transportation of people, equipment, and supplies may have to be facilitated or restricted from areas at risk and in support of response and recovery activities. Culberson County/Town of Van Horn has the ultimate responsibility for arranging for or providing the transportation needed to support emergency operations.
2. Accessible transportation may be needed to transport some functional and access needs groups, such as medical patients and prisoners.
3. Transportation infrastructure, such as roads, bridges, and rail, may sustain damage during incidents, transportation equipment may be damaged or isolated, and trained equipment operators may become disaster victims. This will result in the limiting of the means available to transport people and relief equipment and supplies, and creation of impediments in using transportation assets.
4. Some cargo may require MHE at the on-load point and delivery point. The availability of such equipment must be considered in transportation planning.

B. Assumptions

1. The primary mode of transportation for most people will be personally owned vehicles. Those who do not have vehicles must be provided with transportation.
2. During an emergency Culberson County/Town of Van Horn will use our own transportation resources and those available through mutual aid agreements to the extent available.
3. Agencies within Culberson County/Town of Van Horn maintain SOPs regarding the detection and reporting of damages to transportation infrastructure.
4. If private transportation vendors are able to support emergency transportation requirements, Culberson County/Town of Van Horn will continue to contract with those companies during an emergency.
5. School Buses are the primary local transportation; we assume that CCAISD will respond to requests for assistance from Culberson County/Town of Van Horn during incidents.
6. Culberson County/Town of Van Horn has procedures in place for the acquisition of equipment, if normal contracting means are insufficient.
7. Private entities, individuals or otherwise, may donate equipment or services or loan the same during incidents.
8. Transportation may be requested from DDC in DDC 8 when assets within Culberson County/Town of Van Horn are insufficient.

Concept of Operations

- A. When carrying out emergency activities, immediate needs must be considered first, following by continuing requirements. Immediate transportation needs normally involve evacuation or other transportation of individuals from at-risk facilities, institutions, or the like. Continuing transportation needs usually involve the movement of equipment, supplies, and resources during operations.
- B. Emergency passenger transportation requirements will generally be satisfied with the following:
 - 1. Voluntary use of personal vehicles
 - 2. Culberson County/Town of Van Horn owned vehicles, if available school buses
 - 3. Leased or rented buses
 - 4. Passenger capable vehicles sourced through inter-local agreements
 - 5. Donated equipment or services
 - 6. Municipal or rural-transit system vehicles
 - 7. State owned or contracted vehicles
- C. Emergency cargo transportation will be satisfied with the following:
 - 1. Culberson County/Town of Van Horn owned vehicles, if available
 - 2. Commercial freight carriers
 - 3. Leased or contracted equipment
 - 4. Cargo vehicles provisioned by inter-local agreements
 - 5. Donated equipment
- D. Institutional Facilities
 - 1. Public schools are presumed to have access to resources necessary to move their students. Private schools and day cares, adult or otherwise, typically will not have similar resources, and may require assistance during incidents.
 - 2. Hospitals, nursing homes, and prisons are considered unique, and have specialized transportation requirements. The given facility operator is responsible for securing suitable arrangements per their SOP. It is presumed that in the event that such planning is impacted by an incident, local or state government may be required to intervene.
 - 3. Individuals with functional and access needs may need specialized transportation assistance, to include boarding assistance or assistance with securing transportation if unable to access general pick up points available to the public.
 - 4. The IC may request transportation support, with authorization to make such requests extended, at the discretion of command, to individual departments or agencies that may require support to carry out emergency responsibilities detailed in this plan.
 - a. The Transportation Officer shall identify appropriate transportation resources to fill such requests, coordinating as necessary with the requester and transportation providers.
 - 5. External support is expected to be provided as quickly as is feasible, consistent with priority of need and existing SOPs.

E. Relationships between levels of government

1. Federal

- a. Coordination with Federal ESF #1 may occur through the State Operations Center, at the site of the incident, or in an established Field Office designated as such.

2. Tribal

- a. Communication with tribal government may occur through a liaison at the discretion of the tribe.

3. State

- a. Coordination with the State ESF #1 may occur through the DDC, at the scene of the incident, or through a facility designated as a field office.

4. Local/Regional

- a. Local and Regional entities maintain primary responsibility for addressing local gaps and provisioning for incidents or eventualities that may impact operations.

F. Activities by Phase of Emergency Management

1. Prevention

- a. Maintain a current list of resources.
- b. Identify potential needs that would result from various disasters.
- c. Develop processes to preserve resources from known hazards through protection or relocation.

2. Preparedness

- a. Determine possible needs and requirements for moving resources
 - 1. Assess capabilities in relation to these needs and address gaps.
- b. Establish agreements with other jurisdictions, agencies, and private entities where needed
- c. Collaborate with departments and agencies to determine pick up points and routes for those who may require transportation assistance. Review functional and access needs facility's plans to ensure their transportation needs meet capabilities.
- d. Exercise transportation resources and plans with the public and private sectors.

3. Response

- a. Activate ESF #1 processes to coordinate requests for transportation.
- b. Respond to transportation requests
- c. Monitor resources and status, and identify potential resource gaps ahead of time
- d. Maintain records on use of resources.

4. Recovery

- a. Continue to coordinate transportation of resources as needed.
- b. Assess further needs and provide resources as needed or able.
- c. Provide for demobilization and return of resources, however obtained.

Organization and Assignment of Responsibilities

A. General

1. Our normal emergency organization or designated entity, described in the Basic Plan and depicted therein, shall carry out the function of providing transportation services during emergency incidents.
2. The County Judge/EMC shall provide policy guidance with respect to emergency transportation operations.
3. The Transportation Director shall serve as Transportation Officer and coordinate emergency transportation operations.

B. Task Assignments

1. The Transportation Officer will:

- a. Identify available resources and maintain appropriate contact lists
- b. Coordinate with applicable bodies regarding emergency use of assets and develop appropriate agreements and procedures for notifying appropriate officials of incidents.
- c. Coordinate with emergency services to prioritize requirements for resources necessary for response and recovery operations.
- d. Determine functional and access needs requirements, in collaboration with functional and access needs facilities.
- e. Provide support with Evacuation planning (ESF #6 – Mass Care).
 1. Collaborate with the Sheriff to determine potential routes for evacuation.
- f. Coordinate pick up points and times.
- g. Provide the PIO timely information on emergency transportation arrangements.
- h. Coordinate with the Shelter Officer for transportation support for Mass Care operations.

2. All agencies with transportation assets will:

- a. Provide current information on available resources to the Transportation Officer.
- b. Provide the Transportation Officer with transportation requests received for action.

3. All agencies will:

1. Provide the Transportation Officer with transportation requests received for action.

4. Law Enforcement will:

- a. Determine evacuation routes and provide traffic control.
- b. Determine pick up points and staging areas, at the direction of the Transportation Officer.

5. The Shelter Officer will:

- a. Identify and report transportation requirements to the Transportation Officer.

6. CCAISD will:

- a. Upon request by the County Judge/EMC, provide buses and drivers to assist in incident operations.

7. The Culberson County/Town of Van Horn Transit Authority will:

- a. Upon request by the County Judge/EMC, provide buses and drivers to assist in emergency operations.

Direction and Control

A. General

1. The County Judge/EMC will provide policy guidance and priorities for transportation activities.
2. The County Judge/EMC will provide general direction to the Transportation Officer regarding transportation operations.
3. The Transportation Officer and staff will plan, coordinate, and execute transportation activities.
4. Such plans will provision for the transportation needs of any functional and access needs populations identified within the jurisdiction.
5. Information relayed to the public will ensure capabilities to deliver transportation information to:
 - a. Visually impaired populations
 - b. Hearing impaired populations
 - c. Non-English-speaking populations
 - d. Special Facilities

B. Continuity of Government

1. Each department or agency with transportation responsibilities shall establish a line of succession for transportation personnel.

Readiness Levels

Refer to Basic Plan

Administration and Support

A. Facilities and Equipment

A complete listing of equipment is included in Appendix 1 of ESF Resource Support or is maintained internally by Culberson County/Town of Van Horn.

B. Security

Transportation security will be maintained in accordance with national, state, and local requirements.

C. Training

The Transportation Officer will ensure, in conjunction with the County Judge, that all applicable personnel are trained in their emergency functions and operations.

Development and Maintenance

The Transportation Officer will, in conjunction with the County Judge/EMC or their designee, and related support personnel, maintain responsibility for the development and maintenance of this ESF.

The Transportation Officer, or their designee, will maintain responsibility for the regular testing of equipment related to this ESF, where such falls outside the SOPs of the responsible agencies.

References (Contributors)

- A. Texas Division of Emergency Executive Guide (TDEM, Federal Emergency Management Agency (FEMA), Comprehensive Preparedness Guide (CPG-101), National Preparedness Goal, State of Texas Emergency Plan Communications (ESF 2)
- B. Division Of Emergency Management *Local Emergency Management Planning Guide*. (DEM-10)

APPENDICES

SUPPORTING DOCUMENTS

1. Authority
2. Agreements
3. Request Templates

Appendix 1: Authority

This information can be found in the Basic Plan.

Appendix 2: Agreements

(*If attached appended at the end of Document)

Appendix 3: Templates

(*If attached appended at the end of Document)